

Members Present:

President - Kim Snyder
Trustee - Gregory Berl
- James Musshafen
- Courtney Panek
- Tiffany Passmore
- Michelle Rocha

Others Present:

Deborah Leh, Superintendent
Margaret Wright, Elementary Principal
Eric Windover, Secondary Principal
Jason deJong, Pupil Personnel Services Supervisor
Jennifer Sinsebox, Executive Director of Curriculum
Beth Gillette, Business Manager
Karen Murray, Assistant Principal
Judy Cianciola, District Clerk

Members Absent:

Vice President - Shanna Fraser

CALL TO ORDER –President K. Snyder called the meeting to order at 7:01 p.m.

The *Pledge of Allegiance* was led by one student from the ninth grade.

APPROVAL OF AGENDA

Trustee C. Panek moved, seconded by Trustee J. Musshafen, to approve the agenda.

Motion 6-0.

HEARING AND DISCUSSION OF ITEMS OF INTEREST FROM MEMBERS OF THE AUDIENCE

One community member commented on District communications and projected class sizes.

TREASURER’S REPORT – The Board received the Treasurer’s Report for November, 2016.

Vice President S. Fraser arrived at 7:06 p.m.

PRESENTATIONS/REPORTS/DISCUSSIONS

- a. Curriculum Update – J. Sinsebox provided an update on work that is occurring in the areas of curriculum and data management. This included updates on math coaches, reading and literacy work, a new music first program, and new science standards.
- b. Update on School Improvement Process – J. Sinsebox provided a quarterly update on the school improvement process and the Greatest Areas of Need (GAN) based on the Plan-Do-Study-Act process. Each grade level or subject area reviewed their GAN, action steps, and measures completed to identify follow-up actions. An overview was provided to the Board members.
- c. Superintendent’s Report – D. Leh
 - 1) Senior Holiday Tea – D. Leh reminded the Board of the upcoming senior holiday tea being held on Thursday, December 22 at 1:30 p.m. An Alumni Basketball game is being held immediately following the game.
 - 2) Updates from December 5 Board of Education Meeting – D. Leh reviewed questions from the last Board meeting which included the Board’s midyear review of priorities, the amount of the pupil transportation budget increase, interscholastic fundraisers, the soccer banquet, signage at the MS/HS, and painting in the MS/HS gym.
 - 3) Elementary Grade Configuration Ad Hoc Committee Progress – D. Leh shared educational research and review work that has been completed by the Ad Hoc Committee on elementary configurations. The work

of the Committee will continue in January with a recommendation to the Board scheduled for January 23, 2017.

- 4) Capital Project Committee Planning – D. Leh reviewed a list of suggested committee members to participate on the Capital Project Planning Committee. Other stakeholder groups and community members will be encouraged to participate. Meetings will begin in January.
- 5) Communication Plan on Social and Emotional Learning Efforts – D. Leh shared information with the Board on steps the District has been taking to address the need for behavioral interventions at the elementary and secondary levels to support children. A summary of work that has occurred in this regard includes training, student support, planning, and exploration of further resources and actions. A letter is being prepared to send out to parents to provide transparency, while still maintaining confidentiality, on work that is being done.

d. Board Member Communications

- 1) Audit Committee Update – K. Snyder commented on the recent meeting, including a review of the Corrective Action Plan related to the year-end audit.
- 2) Communications/Engagement Committee Update – D. Leh stated that no members were available to attend the last scheduled meeting. She further shared that the district will be looking for additional interested individuals to join the committee.
- 3) Safety Committee Update – G. Berl commented on the recent meeting and provided a brief update.
- 4) Other Items of Information – K. Snyder complimented the District on its communication and update for parents regarding an incident that affected students on a field trip.

5. New Business

a. Approval of Minutes of Board Meeting held on December 5, 2016

Trustee C. Panek moved, seconded by Trustee J. Musshafen, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the minutes of the Board meeting held on December 5, 2016.

Motion 7-0.

b. Approval of Recommendations of Committee on Special Education

Trustee J. Musshafen moved, seconded by Trustee C. Panek, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the CSE recommendations for meetings held on 12/1/16, 12/2/16, 12/6/16, 12/7/16, 12/8/16, and 12/9/16.

Motion 7-0.

c. Approval of Corrective Action Plan for the External Audit for Year Ended June 30, 2016

Trustee C. Panek moved, seconded by Trustee J. Musshafen, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District upon the recommendation of the superintendent of schools, hereby approves the corrective action plan in response to control related matters identified in the External Audit report for Year Ended June 30, 2016.

Motion 7-0.

d. Approval of Contract

Trustee T. Passmore moved, seconded by Trustee C. Panek, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District upon the recommendation of the superintendent of schools, hereby approves the contract with Foy Invenenterprises, Inc. to provide mechanical flying effects equipment for the high school musical.

Motion 6-1. J. Musshafen voted no.

e. Approval of Private/Parochial Transportation

Trustee C. Panek moved, seconded by Trustee J. Musshafen, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the request for transportation for one student (Norman Howard) for the remainder of the 2016-2017 school year.

Motion 7-0.

f. Personnel Actions

1) Approval of Accompanist

Trustee J. Musshafen moved, seconded by Trustee C. Panek, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following appointment:

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective Date</u>
Parker Story	Accompanist	\$15.00/hour	12/6/16

Motion 7-0.

2) Approval of Extraclass Advisors for High School Musical

Trustee C. Panek moved, seconded by Trustee T. Passmore, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following high school musical extraclass advisors:

<u>Name</u>	<u>Position</u>	<u>Base</u>	<u>Step</u>	<u>Stipend</u>
Jill Jackett	Artistic Director	\$ 4,268	5	\$ 4,468
Cara Montrois	Producer Co-Advisor	\$ 707	3	\$ 403.50
Jill Jackett	Producer Co-Advisor	\$ 707	5	\$ 453.50
Savannah Swint	Technical Director	\$ 1,805	1	\$ 1,805
Nicholas Roche	Vocal Director	\$ 2,099	1	\$ 2,099
Parker Story	Accompanist	\$ 1,358	1	\$ 1,358
Steven Zimmerman	Pit Band Director	\$ 1,628	5	\$ 1,828
Cori Colombo	Musical Choreographer	\$ 1,628	5	\$ 1,828

Motion 7-0.

3) Approval of Regents Review Hours – Certificated Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following Regents review hours, to provide review classes to students outside of the normal day:

<u>Name</u>	<u>Subject</u>	<u>Rate</u>
Anthony Mannara	Algebra	\$46/hour (not to exceed 7 hours)
Adrienne Loftus	ELA	\$46/hour (not to exceed 7 hours)

Motion 7-0.

4) Approval of Long Term Daily Substitute – Certificated Staff

Trustee J. Musshafen moved, seconded by Trustee C. Panek, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following long term daily substitute teacher appointment:

<u>Name</u>	<u>Certification</u>	<u>Rate</u>	<u>Effective Dates</u>
Jon Lundberg	Earth Science, Physics, Students w/Dis. 7-12	\$135/day	1/23/17 – 3/27/17

Motion 7-0.

5) Approval of Substitute – Classified Staff

Trustee C. Panek moved, seconded by Trustee J. Musshafen, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following substitute appointment:

<u>Name</u>	<u>Area</u>	<u>Rate</u>	<u>Effective Date</u>
Heather McCarthy	Bus Attendant	\$10.13/hour	December 20, 2016

Motion 7-0.

6) Approval of Substitutes – Certificated Staff

Trustee C. Panek moved, seconded by Trustee J. Musshafen, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following substitute appointments:

<u>Name</u>	<u>Area</u>	<u>Rate</u>	<u>Effective Date</u>
Clara Chan	Math 5-12, Student w/Dis. 7-12	\$120/day	12/20/16
Lacey Davenport	Early Childhood Ed.	\$120/day	12/20/16
Jon Lundberg	Earth Science, Physics, Students w/Dis. 7-12	\$120/day	12/20/16

Motion 7-0.

7) Approval of Winter Coach

Trustee C. Panek moved, seconded by Trustee J. Musshafen, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following winter coach appointment:

<u>Name</u>	<u>Area</u>	<u>Step</u>	<u>Stipend</u>
Evan Shaffer	Boys Modified Basketball	1	\$2,211

Motion 7-0.

8) Acknowledgement of Hourly Rate Adjustment – Classified Staff

Trustee C. Panek moved, seconded by Trustee J. Musshafen, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby acknowledges the following hourly rate adjustments due to the PSRP contractual agreement and minimum wage:

<u>Name</u>	<u>Position</u>	<u>Rate Adjustment</u>	<u>Effective Date</u>
Sandra Stryker	Teacher Aide	from \$9.39 to \$9.70/hour	January 1, 2017
Stephanie Fals	Teacher Aide	from \$9.39 to \$9.70/hour	January 1, 2017

Motion 7-0.

EXECUTIVE SESSION

Trustee J. Musshafen moved, seconded by Trustee S. Fraser, to adjourn into Executive Session to discuss the employment of a specific individual at 9:10 p.m.

Motion carried 7-0.

Trustee C. Panek moved, seconded by Trustee J. Musshafen, to reconvene the meeting at 9:55 p.m.

Motion carried 7-0.

ADJOURNMENT

Trustee C. Panek moved, seconded by Trustee J. Musshafen, to adjourn from the meeting at 9:56 p.m.

Motion carried 7-0.